**Behaviour Guidance Policy**

We believe that everyone has the right to feel safe all the time. Children learn best when they experience success and have positive self-esteem. Kimba Community Kindergarten will provide a safe, inclusive, supportive learning environment free from bullying.

We accept that children feel angry, frustrated and upset at times, and need help to learn how to express these feelings appropriately. Staff and parents need to share responsibility, being consistent at all times, creating a safe and secure environment and modelling appropriate behaviour.

**Acceptable Behaviour**
- Respecting and caring for others
- Sharing and taking turns
- Being cooperative
- Being polite
- Participating in activities
- Being friendly
- Listening
- Helping
- Using appropriate social language and actions (eg. “please stop I don’t like that”)
- Valuing other peoples property (including something they have made or built)
- Walking inside the building
- Washing hands before eating and after going to the toilet.

**Unacceptable Behaviour**

<table>
<thead>
<tr>
<th>Physical behaviours</th>
<th>Non Physical Behaviours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hitting</td>
<td>Verbal Abuse</td>
</tr>
<tr>
<td>Kicking</td>
<td>Threats</td>
</tr>
<tr>
<td>Spitting</td>
<td>Racial Taunts</td>
</tr>
<tr>
<td>Pushing</td>
<td>Yelling and screaming (directed at an individual)</td>
</tr>
<tr>
<td>Pinching</td>
<td>Swearing</td>
</tr>
<tr>
<td>Biting</td>
<td>Name calling</td>
</tr>
<tr>
<td>Throwing – sand, stones or toys</td>
<td>Deliberate exclusion</td>
</tr>
<tr>
<td>Breaking trees</td>
<td>Emotional bullying</td>
</tr>
<tr>
<td>Climbing fences or gates</td>
<td></td>
</tr>
<tr>
<td>Running inside the building</td>
<td></td>
</tr>
<tr>
<td>Destruction of property</td>
<td></td>
</tr>
<tr>
<td>Physical bullying</td>
<td></td>
</tr>
</tbody>
</table>
How Unacceptable Behaviour will be Managed

When unsafe/unacceptable behaviour occurs, staff will:
1. Redirect the play of the child
2. Offer choices/ give warnings
3. Talk about the problem (eg “what would happen if….”)
4. Help children find strategies to deal with the issue

If the unsafe behaviours are repeated, staff will:
5. Use time away
Time away will only be for a brief period and the child will not be left on his/her own. Time away will be carried out by staff, not volunteers or students. The child can leave when the timer runs out. If he/she leaves before, the time will begin again.

Staff will:
Model appropriate behaviour
Provide opportunities for children to take risks and experience success
Be positive
Value children as individuals
Encourage children to accept responsibility
Provide opportunities for problem solving
Provide lots of opportunities for talking and asking questions
Help children to recognise their feelings
Help children to handle their feelings
Make learning relevant and manageable for children
Be fair and patient
Be consistent and follow through when managing behaviours
Respond to emerging bullying and challenging behaviours in a timely and appropriate manner

Children will:
Be safe
Be happy
Become assertive
Be confident
Be relaxed
Share
Show initiative
Take risks
Solve problems
Be able to communicate effectively
Be able to express feelings, wants and needs
Be able to work together in a co-operative manner
Respect others
Help children who are left out to join in games
Learn how to manage anger and frustration in an acceptable manner
Learn ways to prevent others from bullying themselves or others
Take responsibility for own actions

Please feel free to discuss any difficulties with the staff, we are here to help you. If you feel your child is being bullied please inform us immediately. Staff may not be aware of this and it is of benefit to the child bullying and the one being bullied that this is not allowed to continue.

National Quality Standards 5.1, 5.2, 6.1, 6.2, 6.3

Date Approved  June 2015
Review Due  June 2016